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# Basic rules of safe online behavior

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Cybersecurity is not just about technology – our everyday behaviour plays the most important role.

Most security incidents are not due to complex attacks, but to minor inattention - for example, clicking on a fraudulent link or using a weak password.

The good news is that protecting your account and data does not need to be complicated. Adopt a few basic habits that will significantly reduce the risk of misuse and help you use university systems and the internet in general safely.

## Use strong and unique passwords

Your password is like an apartment key – don't leave it to a stranger and don't use the same for multiple doors.

Create longer passwords (at least 12 characters) and combine letters, numbers and special characters.

Never share your password with anyone – not IT staff or colleagues.

## Update your devices

Updates aren't just about new features – they also fix bugs that attackers can exploit. Turn on automatic updates so your computer and mobile are always protected.

## Watch out for suspicious emails

Phishing emails often appear as messages from colleagues, banks or universities. If you find something suspicious - such as an unexpected login request or an attachment from an unknown sender - you should not open the message and report it to local IT support.

## Install software only from verified sources

Avoid unknown apps or downloadable links from unofficial websites.

Use software approved or provided by your faculty on university computers.

## Work only on secure Wi-Fi networks

When working with university systems, only connect to secure networks – such as [Eduroam](#) . Use public Wi-Fi networks (e.g. in a café or railway station) only rarely and never to access sensitive data.

## Lock your device when you leave

Whether it's an office computer, a laptop or a mobile phone – always lock it when you leave the desk. This protects not only yourself, but also university data.

*These simple steps can significantly reduce the risk of account hacking, data leaking, or device misuse. University security starts with each of us.*

Do you need advice or report a security incident?



Detailed procedure can be found in the [Security Incident Reporting section](#) , where you will learn how to describe the incident, to whom to send it and how the solution is progressing.

## Frequently Asked Questions (FAQ)

### **How do I know if an email is fake?**

- Suspicious sender address, urgent tone "forces you to act immediately", email text contains errors, unknown links or attachments - these are all warning signs.

### **What should I do if I receive a suspicious email?**

- Do not open links or attachments. Send it to faculty IT support or report the security incident.
- Detailed procedure can be found in the [Security Incident Reporting section](#) , where you will learn how to describe the incident, to whom to send it and how the solution is progressing.

### **What to do if I suspect someone has got my password?**

- Change your password immediately (in CAS or the relevant system) and inform the faculty IT administrator.

### **Can I use the same password for a university and personal account?**

- Absolutely not. Each environment should have its own password.

### **Is it safe to operate over public Wi-Fi when I use a VPN?**

- [VPN](#) reduces but does not remove the risk. If possible, use the [Eduroam](#) university network or your own mobile hot spot.

### **Can I use a university account on personal devices?**

- Yes - but the device must be updated and secure.

### Important links

More information, [current threats](#) , recommendations and documents related to cybersecurity:

- [Dangerous emails](#)
- [Dangerous websites](#)
- [Treacherous passwords](#)
- [What to protect the most](#)
- [Documents and instructions on cybersecurity](#)
- [Useful links for solving security problems](#)